

## **JOHN KNOX PRESBYTERY**

### **3.9240 EMERGENCY/OPPORTUNITY FUND GUIDELINES**

At its Stated Meeting of November 2016 John Knox Presbytery established the Emergency/Opportunity Fund, comprised of monies from closing congregations. As the name implies this fund is designed to make JKP nimble in addressing emergencies and/or opportunities within JKP in the years to come.

Distributions from this fund will be approved by Presbytery through the recommendation of the Council via the Fiscal Operations Task Force. The Council will have authority to approve distributions in the case of an emergency.

Access to funding is done through a letter/proposal stating the emergency or opportunity, describing the situation, and indicating the amount requested. The letter/proposal should include the budget of the entire project, an indication of other sources of income, an indication of other participating entities, and an indication of the evolution of the emergency/opportunity and the congregation's response.

All proposals are subject to a possible on site visit or request for additional information if needed. Grants from this fund will ordinarily not exceed ½ of entire cost of a project. Grants from this fund will ordinarily not exceed 10% of the total amount in the Emergency/opportunity fund. Those who receive grants for the purpose of new ministries will be encouraged to consider making a future gift to the fund that other entities may also benefit from this program.