

Christ Presbyterian Church, Madison, WI

Now Hiring -

Director of Transitional Ministries

Position title: Director of Transitional Ministries Ministries

Accountability and Relationships: Reports to the Head of Staff. Partners and supports staff, commission chairs, Board of Deacons

Purpose: In 2017, Christ Presbyterian Church has begun a state of transition from a combined Pastor and Associate Pastor structure, to a single (Head) Pastor structure. A Director of Transition Ministries is needed to assess and develop structured church systems and processes. The focus will be on two mission initiatives:

1. Internal and External Communications, which includes discipleship, leadership and volunteer training.
2. Further development of a caring and invitational culture at Christ Presbyterian Church.

As Director of Transition Ministries, this individual will be given practical flexibilities in addressing the following areas:

- Working with Session and the Mission and Outreach Commission to establish the above mentioned mission initiatives and strengthen communications with present partners.
- Providing easy, workable ramps that encourage people to be engaged in mission partnerships and meaningful contributions of both time and service in church.
- Provide for the necessary training and vetting of all volunteers.
- Help recruit and co-lead the New Members Class 3x per year with the Pastor.
- Identify and train leaders to strengthen intentional discipleship efforts for spiritual growth in the congregation.
- Mentor, train, or supervise other staff members as needed.
- Assess, Strengthen, and Develop Church Systems
- Work with the deacons and elders to develop strong internal and external communication networks and pathways.
- With the Connections Commission, develop and support a user-friendly, effective process to recruit volunteers for congregational participation.

- Participate in Sunday worship as directed.
- Assume other responsibilities as needed and directed by the Head of Staff.

Proficiency in Microsoft Office, Social Media, and other technical tools to strengthen church processes and systems is required.

Resumes and questions should be submitted by email only to info@cpcmadison.org.